
Minutes of the Two-by-Two Committee of the Ripon City Council

MONDAY, APRIL 25, 2022 – 8:30 AM

Two-by-Two Meeting between the City of Ripon and the Ripon Consolidated Fire Protection District

1. **ROLL CALL:** City Council Members Daniel de Graaf via phone, Leo Zuber, Ripon Consolidated Fire Protection District Board Members Harrison Gibbs, Ryan Mackey, City Administrator Kevin Werner, City Attorney Tom Terpstra, Ripon Fire Chief Dennis Bitters.

OTHERS PRESENT: Deputy City Clerk Jane Kilgore, Information Systems Technician Hunter Crosby, Rick Harris, Dennis Klingel.

2. **PUBLIC DISCUSSION:** No one from the public wished to speak at this time.

3. **TOPIC OF DISCUSSION:**

A. Presentation by Harris and Associates regarding Proposition 218 Engineer's Report.

City Administrator Werner said the purpose of meeting is to receive feedback from committee members to determine if Harris and Associates are on the right track with the information they have gathered and if the information is enough to send to Lucy & Company for them to start their portion of the project.

Rick Clark, Harris and Associates, presented a PowerPoint that hit on several points including background, current revenue sources and funding needs for Ripon Consolidated Fire District (RCFD). Clark said RCFD does not generate enough revenue to staff a second station and presented different options to generate the revenue necessary to staff an additional station and maintain response times. These options included a new assessment to fully fund a second station, a new assessment that is phased over a three to five year time period or a new assessment to fund minimum engine staffing with future assessment proceedings.

The committee members discussed the advantages and disadvantages of options to increase operating revenue for the operations of the fire district.

Clark said the next steps are to complete an Engineer's Report to determine an actual assessment amount, finalize the funding needs, and develop assessment methodology. Clark said the information will then be given to Lucy & Company. Lucy & Company will conduct their own surveys using mail, telephone and online surveys, focus groups and engaging with stakeholders to determine the level of community support. If community support warrants, a property ballot

process will be conducted with an end goal of having the new assessment effective for the 2023-2024 Fiscal Year.

The committee members agreed that Rick Clark will update Lucy & Company so they can proceed with their part of the project. Lucy & Company will review the information and schedule a meeting with the Two-by-Two committees to review their plan.

4. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:37 AM.

A handwritten signature in blue ink, appearing to read "Kevin Werner", is written above a horizontal line.

Kevin Werner, City Administrator